



43rd World Scout Conference 2024

Role description of the Resolutions Committee

Responsible to: The 43rd World Scout Conference

Term: Commencing work in April 2024, ending at the official closing of the 43rd World Scout Conference

Time commitment: Estimated 15 hours per month, expected to be most demanding in April, June, and August 2024. Full time commitment required during the Conference itself. Noting that the role will entail not being able to attend all business sessions of the Conference.

Location: Virtual participation

Terms of Reference: The role description of the Resolutions Committee is governed by the Conference Document 2 Rules of Procedure and its Annex 2A Terms of Reference of the Resolutions Committee. All documents available on: scoutconference.org/rules-of-procedure

Eligibility: Members of the Resolutions Committee must:

- be endorsed by their Member Organization,
- be part of the delegation (observer or delegate) of their Member Organization attending the 43rd World Scout Conference,
- have a "Safe from Harm" verification from their Member Organization,
- be willing to miss one or more business sessions at the Conference to ensure fulfilment of the role requirements and,
- meet the skills and experience requirements in the role description below.

Appointment: The Resolutions Committee will be provisionally appointed by the World Scout Committee in April 2024, pending endorsement by the World Scout Conference during its Opening Session. The appointment will be based on the required qualifications and competencies (set out below) and cultural diversity. The World Scout Committee will appoint a Chairperson of the Resolutions Committee in alignment with the Rules of Procedure.

Support: The Resolutions Committee will be supported by a World Scout Bureau staff to complete its duties. WOSM does not anticipate extending financial support for the fulfilment of this role.

Overview: The Resolutions Committee is established to advise and assist Member Organizations, the World Scout Committee and the World Scout Conference on issues related to the submission of Draft Resolutions, Amendments and Emergency Resolutions.

Key Results Areas

1. To provide support to Member Organizations in drafting Resolutions and Amendments
2. To facilitate discussion on Draft Resolutions and Amendments prior to and during the Conference
3. To deliver a report to the Conference on the received Draft Resolutions and Amendments

Qualifications Requirements

- Experience in governance or decision-making processes on a national or international level,
- Experience in procedure or policy review,
- Scouting experience on national, regional or world level,
- Knowledge of WOSM's organisational structure,
- Experience of working with volunteers.

Behavioural Competencies

- Dynamic, open-minded, culturally sensitive,
- Efficient, self-motivated, and proactive, with good organisational skills,
- Able to work under tight deadlines with a problem-solving mentality,
- Excellent attention to detail.

Task Competencies

- Strong written and oral communication skills,
- A high degree of responsibility and integrity,
- Proven capability of working with and safeguarding of confidential information,
- Ability to work and co-operate within a multi-cultural framework,
- Ability to communicate in English. Literacy in French, Arabic, or Spanish is an asset.
- Demonstrable computer literacy:
 - a. Microsoft Office expertise (Word, Excel, PowerPoint),
 - b. Online collaborative tools (e.g. Dropbox, Smartsheet),
 - c. Online communications (e.g. Email, Slack, Zoom, Webinar platforms).