

A Guide for Delegations

for their Journey to the 42nd World Scout Conference



**World Scout
Conference**
**42nd Conférence Mondiale
du Scoutisme**
2021



SCOUTS
Creating a Better World

A Guide for Delegations

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For the most updated information about the 42nd World Scout Conference please visit www.scoutconference.org

Welcome Message

Around 3,000 participants from 171 National Scout Organizations are expected to convene virtually to review the progress we have all made during the current extended triennium as well as look ahead at our plans to deliver on the Strategy for Scouting - Vision 2023.

For the first time in the history of our Movement we will gather virtually for the 42nd World Scout Conference and the 14th World Scout Youth Forum. The unprecedented circumstances of the Covid-19 pandemic resulted in a decision taken by our Member Organisations to conduct the Conference and Forum remotely. Although we have all looked forward to celebrating Scouting's growing contribution as the world's leading educational youth movement, we believe the virtual experience of the events will provide an engaging platform to reflect on the new challenges and opportunities for our Movement post pandemic.

Together, we will exchange ideas, celebrate our success, connect with each other, and make decisions that will shape the future of the Movement for the coming years and beyond. The Conference will also draw on the energy, creativity, and innovative ideas of participants attending the World Scout Youth Forum.

Moving into the final two years of our Strategy for Scouting, the Conference will offer an important opportunity to reflect on all the progress we have made and explore how we will continue to grow to enable 100 million young people to create positive change in their communities.

Our teams are working hard to deliver a unique and engaging experience to all participants, showing the agility and resilience of our Movement. By this resource, we sincerely hope that the Guide for Delegations will serve as a useful tool to prepare for your active engagement in the events as you get ready to interact with fellow Scout leaders from around the world.

We look forward to seeing you in August!

Craig Turpie, Chairperson of the World Scout Committee
Ahmad Alhendawi, Secretary General of WOSM

Introduction

This **Guide for Delegations** will help you and your fellow delegates to find your way to the World Scout Conference and the World Scout Youth Forum. It provides you with **Milestones** and a number of useful suggestions which will be useful to consider as you and your delegation advance with preparation to the Conference.

Today we are starting journey to the first fully virtual reunion of the World Scout Family. The way in which you prepare yourself and your delegation depends on many things: the experience and composition of the delegation, its size and diversity, the roles of delegation members in their association, your cultural context, your delegation members' skill sets and many other things. But at the very end of this journey together we will celebrate the unity of the Movement, writing a new chapter of our shared history.

Milestones

A number of **Milestones** will mark your path as you prepare your team for the Conference:



Forming a Delegation

Know your association's needs and expectations, know required skill sets for your delegation members, set rules for desired profile based on size of your delegation, role in association as well as age and gender



Working methods, information flow and documents

Agree on working methods within the delegation and set each delegation members' roles (with back-up system)



Registration

Confirm your delegation's registration. Decide how and where your delegation will connect with the Forum and the Conference



Contributing and taking home

Identify which national teams or bodies could be involved in the preparation. What is the position of the Association in specific matters and what your Association would like to receive after the conference (best practices, policy statements, Triennial Plan and objective, specific resolution, networking opportunities, new partnerships, etc.)



Workshop: How it works?

Ensure all delegation members know the purpose of the Conference and Forum, working methods (Constitution and Rules of procedure) and what results could be expected (draft plan and objectives). Be familiar with documentation and proposed draft resolutions; review candidates for election to World Scout Committee, review bids to host future World Scout Events



Forum: Expectations, roles, reporting

Identify and confirm composition, roles, working methods, communication with and reporting to the Conference delegation and the Association



Forum: Objectives and programme

Be familiar with draft programme and event objectives; discuss personal objectives (individually and as a member of the international patrol) and those of the association/delegation; review what to contribute and what to take home; review active listening and public speaking skills



World Scout Youth Forum

Know everybody's role, use networking opportunities, have fun



Best practice market and international evening

Review what the delegation can contribute to various programme events (best practices, world projects, event and partnership proposals); plan how to present Association at international evening; consider how to recognise host team



Regional and subregional networking

Suggest and utilise regional and subregional networking opportunities in advance of Conference to further discuss input to the draft Triennial Plan, draft resolutions, candidacies and event bids



Communications and media relations

Review and plan how to keep your NSO/NSA and its members informed of what happens at the Conference; social media, photographer, press release



World Scout Conference

Know everybody's role, focus on active listening and speaking, use networking opportunities, have fun; organise two or three (if not daily) briefings of delegation to review progress and address challenges



Reporting back to Association

Have a clear idea how to report Conference and Forum outcome back to association (structures and membership), ensure that relevant outcome is incorporated in association's own strategic and event planning; organise a delegation debriefing once back home to gather feedback and learning experiences

Before the Journey Even Starts

Properly preparing yourself and your delegation for the World Scout Conference (and the World Scout Youth Forum) will help you create the most useful and enjoyable experience possible. World Scout Conferences provide you with boundless opportunities to improve Scouting in your country, to help shape World Scouting's future, and to grow as a person.

Well-prepared delegations make better informed decisions. This will improve the quality of decision-making and thus directly influence how WOSM's world structures can better support the work of National Scout Organisations (NSOs). Preparing well for the Conference will make your work as delegate or observer easier and more effective in the long run, so it's an all-around win!

The World Scout Conference

The World Scout Conference is WOSM's highest democratic decision-making body. It is an official meeting at the world level for representatives of all 171 Member Organizations. It convenes every three years in a different country and is hosted by one Member Organizations on behalf of WOSM.

The role, purpose and functioning of the World Scout Conference is described in the [Constitution of the World Organization of the Scout Movement](#), while specific procedural aspects are listed in the Conference's Rules of Procedure.

Most of the Conference will be conducted in WOSM's two official languages: English and French. Arabic, Spanish, and Russian are three additional working languages, which you will find reflected in the on-site translations of the discussions. Many of the Conference Documents will also be available in all five languages of WOSM.

Why does it matter to actively participate?

A World Scout Conference matters to your association for a variety of reasons:

Democracy in Action

It is your opportunity to shape our global content in the form of topics and priorities as well as WOSM's governance in how and why decisions are made for WOSM and by whom. Hence you and your delegation should be prepared to participate in democratic decision-making in the mindset you bring and the preparation you do.

A Showcase of Good Practice

With all Member Organizations invited, it is an excellent opportunity to discuss topics which matter to you and your association and to collect inspiration from how other associations tackle specific issues. This will partly take place in the official sessions, but more importantly in the many networking sessions that will be both organised by the conference organisers and which you can set up yourself during this virtual conference to replicate the coffee break style networking that you would have in a physical conference. You can find out more about this on the conference website as the conference approaches.

A Global Network

Conference outcomes are not solely measured in new action plan objectives and Conference Resolutions. They provide a valuable opportunity to connect with other NSOs, to form friendships and partnerships, or to meet with your existing partners and to plan the next steps in your cooperation.

A Conference as Your Next Project

Has your NSO considered to bid for a future World Scout Conference or maybe another World Scout Event? You will get a first-hand impression of what hosting a Conference entails and a chance to ask questions should you consider embarking on this journey.

Specific objectives of the 42nd World Scout Conference

This year's conference is very special. For the very first time and due to the exceptional circumstances of the global pandemic we live in, the 42nd World Scout Conference will be fully virtual. Included in this guidance, you will find some special recommendations on how to adapt to this new format.

For the 42nd World Scout Conference, the World Scout Committee has identified a number of specific objectives:

- Promote the unity of the movement
- Further inspire NSOs in growing together towards Vision 2023
- Effectively carry out the main functions of the WSCConf in being the decision-making body of WOS
- Improve decision-making process through increased participation of NSOs and young people
- Contribute to progressing Vision 2023 strategic priorities
- Give strategic guidance on the focus of the work to be done in the next triennium
- Enable NSOs to understand their role and how they can contribute to the work to be done in the next Triennium, and beyond
- Enable NSOs to gain an improved understanding of external global trends and the challenges impacting Scouting, especially those to which we can respond

As well as these objectives the World Scout Committee has identified how we would like delegates to feel about their participation in the conference:

- Listened to
- Proud to belong to Scouting
- A sense of belonging to a united World Movement
- Inspired to return to their Association and use the outputs and learnings
- That they have contributed effectively and created an impact
- That they have a sense of ownership of the outcomes of the conference
- That they have an improved understanding of the common direction of the World Movement
- That they have participated in a Scout event
- That they have the necessary support to promote Scouting in their Association

Getting Started: The Run-Up to the Conference

- Forming a delegation
- Working methods, information flow and documents
- Registration
- Contributing and taking home
- Preconference Workshops and information
- Best practices market and international evening
- Regional and subregional networking
- Communications and media relations
- Reporting back

Forming a Delegation

According to provisions included in the Constitution of the World Organization of the Scout Movement and the Conference's Rules of Procedure, each Member Organization may be represented at the World Scout Conference by not more than **six delegates**. One of those six is identified as **Head of Delegation** and will serve as principal contact person between the NSO, WOSM and the Host Team. Six is also the number of maximum votes a delegation may cast in matters tabled for decision through voting.

However, any delegation may bring observers and guests to the Conference; other than budgetary and logistical consideration, the only restriction in the number of **observers** and **guests** may be imposed by the capacity of the venue or of the virtual setting.

Registration for the Conference and the Forum is by invitation only. **For the 14th World Scout Youth Forum delegations can be up to 6 in size (2 delegates, 4 observers). For the 42nd World Scout Conference delegations can be up to 20 in size (6 delegates, 14 observers). In addition live-streaming will be available for all major sessions.** NSO Official Contacts will be responsible for registering appointed delegates and observers to attend.

There is no set formula for how to put the association's delegation together. As the expert on the matter, you as the International Commissioner are the only role that is already set for certain attendance. Beyond that, it depends on the number of additional spots you want to/can fill. There is often a pool of usual suspects for the other seats which may include board members, commissioners, international team members and others who are active on national or relevant regional levels.

The topics at the World Scout Conference are not restricted to international cooperation but touch upon the core values and practices of Scouting such as programme or training. With that in mind, looking at the proposed topics of discussion might be useful before you assemble your delegation.

Criteria worth considering when constituting the delegation

Here is a series of criteria which you and your associations may consider when constituting your delegation:

- Available financial resources
- Association's expectations and needs
- Desired skill set (including active listening, public speaking, negotiating skills, language skills)
- Gender balance
- Age balance
- Geographical balance
- Mix of functions (people from the international team, the programme team, the training team, communications and finance people, etc.)
- Delegates attending the World Scout Youth Forum

Youth engagement has been on WOSM's agenda for many years and the World Scout Committee strongly believes that concrete attention should be given to important events such as the World Scout Conference, to ensure that young people are actively engaged in such decision-making events. The same goes for gender equality. These priorities need to be translated to specific actions to make youth engagement and gender equality a living reality in our Movement. Each Member Organization can play an important role in this collective effort if it is represented at the World Scout Conference through a delegation that is able to reflect the diversity and richness of our Movement.

Associations represented in the **14th World Scout Youth Forum** will normally consider including members of their Forum Delegation in their Conference Delegation.

Applied Youth Engagement

A couple of days before the World Scout Conference, the 14th World Scout Youth Forum takes place.

The Forum is a World Scout Event for young people between 18 and 25 years of age and provides opportunities for participants to:

- Learn, discuss and express their views on issues of interest to them, preparing inputs, proposals and reporting for the World Scout Conference.
- Develop the skills necessary to strengthen their capacity to take part in decision-making processes.
- Be actively involved in their own association.
- Share their ideas and experiences on current issues and trends affecting young people in different parts of the world
- Suggest ways of strengthening national youth policies and training young people for world citizenship
- Contribute new ideas to the Movement on how to enrich educational programmes for young people over the age of 16.

All this constitutes valuable assets your Associations will be able to benefit from. You should aim to have one or two Forum delegates registered as delegates or observers to the Conference.

Feedback gathered following past Conferences and Forums strongly supports the benefits of this approach. Forum delegates are full of motivation and eager to put into use their newly gained knowledge, network, and skills. On top of that, they are already in the country when the conference is in a physical setting and including them in the Conference delegation does not substantially increase your event budget.

Identifying and Securing Funding

The World Scout Conference is not a youth programme event and not a leader training event either, but we have seen, that having a delegation which reflects the diversity of the association is the most beneficial for Member Organisations.

Appreciating that not all association's budget will not allow having more than one or two delegates there is some more guidance below to support you in securing funding for your delegation to attend the event. With this year however we hope that financial constraints will be minimised as all delegates will be attending virtually. With this in mind we would encourage you to think about this opportunity to include more young people in your delegation.

The conference is a regular event that takes place every three years. By making this assumption and sharing it with the budgeting and fundraising team, the funding process and financial stress can be extended beyond just the conference year.

Some NSOs set aside a certain amount of money each year for a fund related to the World Conference and Forum.

There are numerous training sessions and workshops during the Conference - a grant application to organisational development support bodies can be developed based on the Conference programme.

Participation in the Conference can be a promotion of your country - usually special funds for this are available from the Ministry of Foreign Affairs and/or Tourism, often from the national tourism agency.

The delegation may also receive support from agencies and foundations supporting the activities of transnational groups in which the NSO country participates.

An interesting way of obtaining funds is through corporate partnerships. This can be part of other activities carried out by the NSO. It is worth remembering that the Conference can be used not as the ultimate goal in raising funds, but as one of the elements in the programmes and objectives of the NSO.

Working Methods

Congratulations! Your delegation is complete and ready to begin its work. As in any other project you will want to do this in a structured way. For this year's digital conference there is an important pre-step to those listed below.

How will you attend the conference as a delegation?

Although the conference will be virtual, we recommend that if you are able to that you gather in one physical place to attend the conference as one delegation. However, this must be in line with your Associations and countries laws and guidance that are in place regarding the pandemic and movement of people.

Coming together in a Scout house or hotel for example during the conference will allow you to experience the conference together as a delegation and bring benefits to the way in which you engage with the event itself. It will also ensure that all delegates have the same equality of access when it comes to internet connection speeds if these vary across the country you are joining from.

Below are some useful hints you may want to consider regardless of the way in which you join.

- Firstly, **decide on the desired form** of the preparatory work of your delegation:
 - Do you prefer in-person meetings or virtual sessions? Should it be a mixture of both?
 - How much time are the members of the delegation willing and able to commit to the preparatory work?
 - Do you want to start weeks or months in advance?
 - Also consider whether other associations in your Region or Subregion have similar preparation schedules and would it make sense to work closely with them to share workload and effort. At any rate, you can use (sub-)regional networks for information and support. Using (sub-)regional events for your preparation is also one way to organise it.
 - Take into account that due to the pandemic, in-person meetings may be limited. Set back-up dates and modalities of engaging with your delegation.
- Secondly, **round up the topics**.
 - You will likely have to start with generating a basic understanding of WOSM, its structures, and the World Scout Conference - depending on the knowledge and experience of your delegation.
 - Keep this in mind when you collect the topics of interest and spread them out for your preparation meetings. This publication will give you an idea what kind of topics could be relevant in your preparation.
 - Do you want to focus on what your association can gain from the World Scout Conference?
 - Do you need a tutorial or guidance about resolutions? We've got tips for that.
 - From better organising your daily activities at the Conference to packing essentials, there are a few topics which will make the actual Conference experience more enjoyable once everyone is settled.
- Thirdly, **pay some attention to teambuilding**.
 - You will spend quite a bit of time together in your delegation and some of it will be under stressful circumstances at the Conference itself.
 - The more you invest in having a team based on trust and reliability, the smoother your delegation experience will probably be.
 - Team-building activities or team gear are good ways to go about that.

Interpersonal Management

You will spend a fair share of time with your fellow delegates over the course of the preparation and the actual World Scout Conference. This means, a World Scout Conference is not just all about content; it has a very human component.

To make the most out of your time in the delegation, these are aspect you may want to address before you leave for the Conference:

Define Personal Expectations

- Make sure you talk about what you expect of each other and agree on personal and group standards. For example: do you feel strongly about punctuality?
- Talk about the level of commitment and time that is expected of a delegate.
- When you clearly agree on these dimensions early on in the preparation, this will help you avoid conflicts in the delegation, and – if they do arise – resolve them fairly and quickly.

Selfcare

Even though the upcoming conference will not be an in-person event, it is essential to take into account the following components, transferring them to a virtual setting including long moments in front of a screen.

- Conferences are demanding environments.
- Talk about what it means to take good care of oneself at a Conference: the physical, mental, and emotional well-being of delegates matters a great deal.
- Agree on how delegates can communicate when they need to take care of themselves, e.g. by taking a break or by taking a step back from certain topics.
- Some delegations have had good experiences with assigning every delegation member a buddy in the delegation who will periodically check in on them and remind them to drink enough water, eat regularly, and sleep enough to avoid exhaustion.
- Creating an environment where selfcare is talked about and encouraged is already a good first step.
- See also the section about “Listening Ears” in this Guide.

Daily Routine During the Conference

- It may not be obvious but a big part of preparing for the Conference is planning how/when your delegation will interact amongst itself at the Conference: you will likely split up for different activities over the course of the day, so it’s essential to have an idea of how/when you will see each other every day.
- Some delegations have found daily briefing/debriefing meetings to be helpful, just to round everyone up and get each other up to speed. These can be scheduled in breaks, over breakfast, or in the evenings: but be careful not to overload your schedule (see remarks under “selfcare” above).
- Which means of communication will you use during the Conference? A messaging service, a social media platform, a shared to-do list? Which platforms will you use to share documents, drafts, or other longer documents?
- A word of caution: make sure you will be in a place where the Internet connection is stable and good during the full conference not to lose on the experience.

Divide Responsibilities

- As Head of Delegation, you may sometimes feel like you are absolutely indispensable to any and all topics of conversation. With the sheer amount of information which will be thrown at your delegation at the Conference, you will soon be overwhelmed. There are a lot of balls in the air, do not try to juggle all of them. Once your delegation is prepared however, you will be able to comfortably share some of the responsibilities with other members.
- Think about - How are decisions made in your delegation? Who can make decisions/speak on behalf of the delegation? Who can sign documents on behalf of the delegation?
- Decide - Who is responsible for certain topics, e.g., resolutions, elections, good practice sessions, the international evening? Dividing tasks will allow your delegation members to dive deeper into the contents of a specific topic while making sure that the topic itself won’t get lost in the haze.

WOSM, Conference & Forum

The following section provide you with some useful background information which members of the delegation may not already be familiar with.

WOSM's Mission, Vision, Constitution & Conference Rules of Procedure

This section is more of a reference when you run into fundamental questions unless you are very new to the WOSM world. In this case: Welcome, and this is definitely for you.

A brief summary of key documents for WOSM and the World Scout Conference.

Mission

The Mission of Scouting is to contribute to the education of young people, through a value system based on the Scout Promise and Law, to help build a better world where people are self-fulfilled as individuals and play a constructive role in society.

Vision

By 2023 Scouting will be the world's leading educational youth movement, enabling 100 million young people to be active citizens creating positive change in their communities and in the world based on shared values.

Constitution of the World Organization of the Scout Movement

The Constitution is WOSM's most fundamental document for our Movement. It defines the purpose and principles of the organisation, regulates its membership and structures, and describes its organs and procedures (among them the World Scout Committee and the World Scout Conference!).

Provisions of the Constitution can only be changed by a two-thirds majority of votes cast by a World Scout Conference.

Rules of Procedure of the 42nd World Scout Conference

Prior to each World Scout Conference, the Member Organizations agree upon the processes which the Conference will follow. The **Rules of Procedure of the 42nd World Scout Conference**, together with the **Terms of Reference of the Resolutions' Committee** and the **Guidelines for Draft Resolutions and Draft Amendment** describe a variety of processes and functions for the Conference.

World Triennial Plan and Operational Framework 2017-2020

Themed 'Growing Together', the 2017-2020 Triennial Plan outlines the objectives and performance indicators set for each of them and provides a description of how the World Scout Committee intends to deliver the work needed to achieve them (through the Operational Framework). It also provides an overview of the Operational Framework that the World Scout Committee has established to deliver the Triennial Plan and, outlines some ideas and guidance on the role that National Scout Organizations and Regions can play to contribute to the achievement of this plan.

To find out more, [click here](#).

100 Days Express Plan

The 100 Day Express Plan was put in place to respond to the urgent needs of associations at the beginning of the pandemic. You can read more on this [here](#) Following this plan the Growing Stronger Together Plan was initiated.

Growing Stronger Together - WOSM's Plan for 2020-2021

With the postponement of the 42nd World Scout Conference, the Growing Stronger Together – WOSM's Plan for 2020-2021 has been developed to bridge the period between the end of the 2017-2020 Triennial Plan and the Conference. While the plan is specifically adapted to the unique circumstances the world is currently facing, it also continues the path set by Vision 2023 towards increasing the growth, influence, impact and unity of the Scout Movement. You can find out more on this [here](#).

Paper Scouting

Depending on how Scouting expresses itself in your Association, your delegation members may be thrown quite a bit by the different style of Scouting they will encounter at the World Scout Conference. There will be no camping, and very few Cubs or Ventures. Instead, there will be debates on draft resolutions as well as elections and other voting sessions, all of which is affectionately called "paper Scouting".

While we try to incorporate as many Scout principles and practices into a World Scout Conference as possible, the event may feel removed from the grass roots level for some participants.

Take a moment to reflect on how your delegation members view Scouting, and then build a bridge to the "different style of Scouting". Bringing a large, global organisation together inevitably requires an adapted style of Scouting but one that is no less important.

Pack List: Essentials and Useful Extras

Because a World Scout Conference is different from typical programme and training events in Scouting, your personal and delegation's pack lists will likely look a little bit different, too.

What you and your delegation need for the course of the event is, of course, up to you, but here are a few specific things some delegations have found missing from their pack list in the past for **in-person Conferences**:

- Power outlets/multi-plugs
- Adapters
- Spare chargers for electronic devices
- Business cards
- Token of appreciation for the Host Association
- Scout items from your association to show, share or swap
- Display items and culinary specialities from your association and country for the International Evening
- A device to read all the documents on – we are trying to keep the Conference as paperless as possible!
- A few external data devices containing a copy of all relevant Conference documents (just in case the WiFi is not stable enough to consult documentation in the shared repositories)
- A handheld device meeting the required specifications to be used for electronic voting during the Conference

For this year and our **virtual conference**, here is a survival kit you might need:

- A good internet connection or a data device
- A comfortable working space (chair, desk, nice view)
- Functioning devices (laptop, charger(s), phone)
- Quick access to drinks, snacks and a bathroom
- A couple of virtual backgrounds
- Your logins and passwords for different accounts you might need to have access to (email, scout.org)
- Virtual business card or contact information of your NSO you can share quickly through online messaging
- Your Safe from Harm e-learning courses certificates of completion

Contributing and Taking Home

Evaluating your Association's Priorities

You may wonder what your Association can get out of attending a World Scout Conference. In order to make the most out of the event, you first have to figure out what matters to your Association, why it does so, and how. Only then can you make a game plan how the Conference can best cater to your needs, including which sessions to attend, which people to meet, which topics to prioritise on.

Positions Papers of your Association

- What is your association's opinion on certain national and/or international topics?
- Do you have board positions?
- Are there any relevant policy positions your Association has published?
- This will give you an overview of the hot topics within your Association and possibly a mandate on what to do about them.

Positions from your Stakeholders

Is your association part of a National Youth Council, a youth coalition or any other entity which shapes policy or society for young people?

These entities might have position papers or opinions which can help inform your opinion in turn.

As Scout Movement we primarily represent the interests of our members, but also the interests of young people in general.

Election Considerations

At the World Scout Conference, the delegations will elect the members of the World Scout Committee, which steers WOSM in between the Conferences.

This means your association needs to reflect about different issues, aspects and dimensions it considers important for itself and its members when it comes to choosing candidates for election to the Committee. Some consideration could be (in no particular order): regional balance; diversity of backgrounds; skill set, qualifications and experience; age and gender balance; opinions on topics relevant to your association; and team constellation.

The World Triennial Plan, other draft Resolutions and draft Amendments

One of the key programme elements of the Conference relates to the final review of the proposed **draft World Triennial Plan** and a series of other **draft Resolutions** tabled by the World Scout Committee or Member Organizations for consideration of the Conference.

"Resolutions of the Conference concern the general policy and standards of the World Organization, admission and expulsion of Member Organizations, recommendations presented by the World Scout Committee and the Member Organizations, determination of the annual registration fee, and Amendments to the Constitution." (art 6.a Rules of Procedure, Conference Document 2)

We currently distinguish the following forms of proposals (please read Conference Document 2 and 2b for more details, including provisions of strict deadlines and other criteria to meet for any proposed draft to be considered):

- Draft proposals for Amendments of the World Scout Constitution (art 6.1.d Rules of Procedure, Conference Document 2)
- Draft resolutions tabled by the World Scout Committee (art 6.1.a Rules of Procedure, Conference Document 2)
- Draft resolutions tabled by one or more Member Organization, seconded by another or more Member Organizations (art 6.1.b Rules of Procedure, Conference Document 2)
- Draft emergency resolutions (for details, see art 6.5 Rules of Procedure, Conference Document 2)

Following the publication of proposed draft Resolutions by the World Scout Bureau, any Member Organization may submit draft amendments for consideration. Again, the Rules of Procedure and its annex provide strict rules and guidelines proposers need to follow (for details, see art 6.3 Rules of Procedure, Conference Document 2; Conference document 2b).

Drafting a Resolution

The [WOSM Resolution and Amendment Guidelines](#) are a resource supporting the 42nd World Scout Conference Rules of Procedure (RoP). The Guidelines will walk through the process involved in drafting a Resolution, how to submit, timeline, considerations, and structure, providing some clear questions to keep in mind when putting a Draft Resolution text together for the World Scout Conference.

A resolution has 3 parts: Heading, Pre-ambulatory Clauses and Operative Clauses.

It is important to note that a World Scout Conference Resolution targets and addresses issues at the highest governance level and should not be so detailed that it crosses into the operational realm.

Draft Resolution Title: A concise title that clearly represents the aim of the resolution.

Pre-ambulatory Clauses: These clauses state all the issues requiring resolution. They include the reasons why this issue is being worked on and highlight previous international actions.

Operative Clauses: These clauses state the solutions being proposed to resolve the issues. The Operative Clauses should address the issues specifically mentioned in the Pre-ambulatory Clauses above it.

Upon submission of a Draft Resolution, the World Scout Bureau will put together a Background Information document providing a neutral reality check on information pertaining to the Draft Resolution. This will include financial, historical, policy and human resources information and the estimated effects of implementing the Draft Resolution might have on these areas and the Organization.

When this Background Information document has been created, it will be shared with the proposing MO, giving the MO the ability to provide comments and feedback on the proposed document.

Any MO that proposes a Draft Resolution will be expected to support it and needs to be prepared to assist with presenting it during a webinar prior to the World Scout Conference.

The MO also needs to be available to discuss it during any breakout session at the World Scout Conference and to speak to it during a plenary session.

Reviewing Draft Resolutions in Your Delegation

As the document listing proposed draft Resolutions is published by the World Scout Bureau well in advance of the Conference, you and association will have sufficient time to discuss scope, impact, and relevance of the different proposals for WOSM in general and your association in particular. Exchanges with other associations in your Region about the matters addressed may help you and your delegation to develop your arguments in favour or against proposals and contribute to informed debate and voting.

Aspects your delegation may want to consider when reviewing draft resolutions:

Context

- Deciding upon the merits of a draft resolution is tough from a few sentences on a single page.
- To help you in your reflections and assessment, the draft resolutions' document contains - for each draft resolution - some background and implementation information by the World Scout Bureau.
- Whenever you have questions of understanding or related to envisaged outcome and impact, you may get in touch with the proposers, use the various webinars offered by the World Scout Bureau or any other means to learn about the context and background of each proposed draft Resolution to better understand the motivation behind it.

Exchanges

While your association's opinion is now well informed by the background, history and the context of a given draft Resolution, it is still just one perspective. There is a lot to be gained by talking to delegations of other Member Organizations (from your own Region, your subregion or from around the world), and learning about their thoughts and opinions on a certain Draft Resolution.

These exchanges can happen face-to-face in advance of the Conference at special networking meetings, in the framework of other meetings in the Region, during the meeting of your Region on the first day of the Conference, or on the corridors of the Conference itself.

Existing informal networks of associations (of which you will probably know) are also useful platforms of exchange and debate, both face-to-face and in online form.

As part of your reflections, you may want to consult documents from previous World Scout Conferences and Regional Scout Conferences, in order for you to gain a better understanding of scope, relevance and impact a resolution may have:

Resolutions from previous World Scout Conferences

Understanding WOSM's earlier work or development will put a Draft Resolution into context. Those who don't know history are doomed to repeat it.

For your convenience, there is a [digital resolutions' library](#) accessible on WOSM's website.

Resolutions from recent Regional Scout Conferences

As you might know, each region has its own conference where some resolutions were voted, go check the latest resolutions of your own region to get inspired

To find the link to your regional website, click [here](#).

Last but not least: Resolutions adopted by the World Scout Conference are supposed to move WOSM forward as a global organisation. Sometimes, a Resolution may have little or no impact on your association directly, but it may appear crucial for another Member Organization. Adopting a global mindset will help us make good decisions for WOSM as a whole.

Resolutions Committee

Composed of experienced and culturally diverse members, the Resolutions Committee will be available to support Member Organizations through the process of developing and submitting proposals to the Conference. During the Conference, the Resolutions Committee is responsible for consolidating all proposals of Member Organizations and presenting them in a report to the Conference (see [institutional timeline](#)).

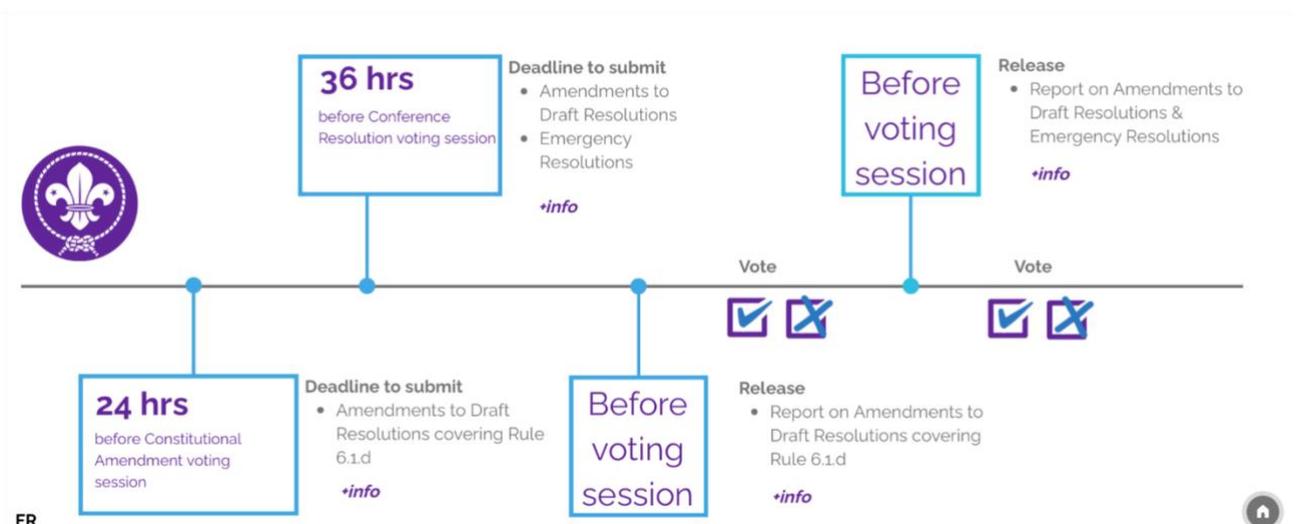
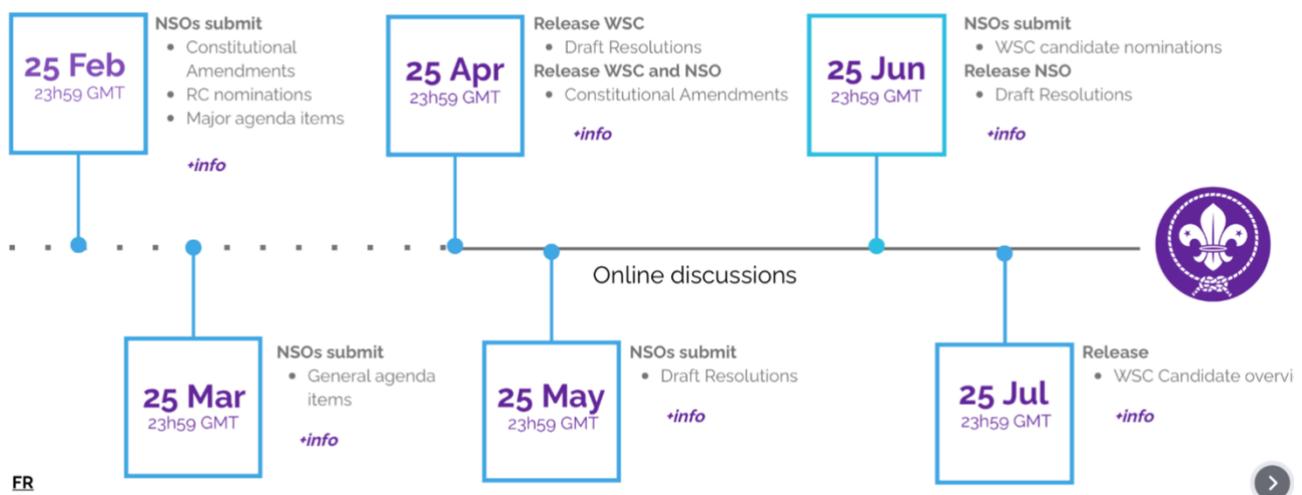
If you have questions about the Resolutions or the Resolution and Amendment process, please contact the Resolutions Committee in advance of the Conference or reach out to its members in-person at the Conference at resolutions@scout.org.

Important Dates to Remember

Here are the different elements of a conference timeline you need to have in mind while preparing for the World Scout Conference:

- Deadline for submissions of draft Resolutions
- Release of proposed Draft Resolutions
- Deadline for submission of draft amendments to draft Resolutions
- Deadline for draft Emergency Resolutions
- Deadline for WSC candidate nominations

For this year’s World Scout Conference here are the important dates:



If you have questions about the proposed resolutions and amendments or the process, please contact the Resolutions Committee in advance of the Conference or reach out to its members in-person at the Conference.

Making an Impact in your Association

World Scout Conferences have a tendency to feel like the ultimate climax: months of preparation and excitement culminate, emotions run high, and afterwards you head for home with a bunch of new contacts on your mobile phone, a copy of the new **World Triennial Plan** and a folder full of **adopted Resolutions**. But World Scout Conferences are just the beginning. The real work, achieving agreed common objectives, implementing ideas and concepts through all levels of Scouting, starts afterwards.

Planning for Impact

Make a plan which content should spill over to your association on national, regional and local level.

Consider ways on how you think your association can contribute achieving objectives set out in the new World Triennial Plan (after all, it does not make sense adopting a common Plan without commitments to helping achieve it on all levels of WOSM)

Are there topics you should start working on in your association even before you attend the Conference?

Are there topics you will need to follow up on after the Conference?

Raising Awareness and Planning Reporting

For many Scouts in your association, a Conference is probably not the most exciting Scout event they could imagine because they have too few touch points with it.

Reporting from the Conference (before, during and after the event) in text, pictures, or video can help spread awareness of the global Scout community and the opportunities it affords.

Consider developing a press and social media coverage plan in advance so that you know what to communicate to which audience at what moment by which means and with which purpose (see below).

At the Conference

A quick look at the draft agenda and programme overview of the World Scout Conference will show you that there will be a lot of sessions, meetings, side events and informal moments, all of which will give you and your delegation members many ways to contribute.

Typical **types of meetings**:

- Opening and Closing Ceremony
- Plenary sessions
- Reporting sessions
- Voting sessions
- Break-out sessions
- Workshops and showcases
- Welcome the World event
- Scouts Own
- Regional Meetings
- Side Events
- Informal Meetings
- International Event

As you know our conference is very special this year as it is fully virtual. The sessions above will happen but in different ways:

- During the plenary session which lasts for 4 hours every day. This is the one time during the day that all delegations will participate in the same sessions at the same time and all constitutional and institutional sessions will take place in this time slot
- In your own personalised agenda, which you plan around the 4 hours plenary time. This could be accessing on demand materials and reports or attending the workshops and exhibitions that will be running.
- All the informal moments and networking will also be available via the conference platform. We encourage you to follow our pre-engagement session to learn more about how to navigate through the programme.

Please consult the glossary at the end of this Guide for more details of the distinct characteristics of each of these meetings.

Who will I meet at the Conference?

The World Scout Conference is a major World Scout Event hosted by a Member Organization and supported by a large team of WOSM and Host volunteers and staff. Many other delegations and stakeholders are also part of this amazing event. During your time at the Conference, you are likely to meet many of these people:

- World Scout Committee
- Candidates for election to the next World Scout Committee
- Event bidders
- Delegation of other NSO/NSAs who are WOSM Member Organisations
- WOSM volunteers engaged in the working groups and task forces supporting the delivery of the World Scout Triennial Plan 2017-2020
- WOSM and Host Conference Planning Team
- Host Team volunteers from the hosting Member Organization
- Host Team volunteers from other Member Organizations
- Supporting staff from the World Scout Bureau

Exceptionally, this conference does not have a host team due to the fact that it is a fully virtual event ran from the headquarters of WOSM in Kuala Lumpur, Malaysia.

Conference Officers

The conference officers are appointed by the World Scout Committee to guarantee impartiality and a smooth run of the Conference. Once appointed, they are fully independent. The conference officers are:

- Conference Chairpersons
- Resolutions Committee

- Tellers

To learn more about the officers and their roles, you can check the [rules of procedures](#) of the World Scout Conference.

WOSM Partners

Scouting is about meeting new people and being open to others, that is why we have different partners that support us all around the world! Our partners are diverse and have different roles regarding the Scout Movement:

- Kandersteg International Scout Centre
- World Scout Foundation
- Big Six Youth Organisations:
 - World Association of Girl Guides and Girl Scouts
 - International Federation of Red Cross and Red Crescent Societies
 - YMCA
 - Young Women's Christian Association
 - The Duke of Edinburgh's International Award Foundation
- United Nations agencies and other international organisations

Through the programme of the Conference, you will have the opportunity to meet our partners and learn how to connect with them from a national or even local perspective. Stay tuned!

Safe from Harm at the Conference

As you know, creating a safe environment for all is a priority across the Scout Movement. The Conference and the Forum make no exceptions, as any Scout event, the protocols and procedures are put in place to make sure all participants have a safe and enjoyable experience

At the Conference (and the Forum just before it) we strive to provide an environment in which every single one of us feels safe, respected, welcome, valued and appreciated at all times. This is the Scout way.

Before attending to the Conference, all of you were asked to complete two **Safe from Harm online training courses**. This training courses lays out the guiding principles and ground rules of how we treat each other and the work we do in a respectful and safe way.

Without completing the training courses, you will not be able to participate on the event.

At the Conference, all participants are expected to behave by the Scout Promise and Law and the World Scout Conference Code of Conduct and the WOSM Code of Conduct apply at all times.

The Organising team will not tolerate any form of discrimination, harassment or violence based on race, ability, creed, ethnicity, gender, sexual orientation or identity, age, and other characteristics.

If you have concerns or simply have a question you'd like to raise, you have different options:

- You can send an email at safeconference@scout.org.
- You can report concern to the designated Wellbeing space or
- You can talk to any member of the WOSM Team.

Beside that we have a number of people who will assist you as a "Listening Ears". You can approach them at any time with any concerns you may have, and they will treat your conversation confidentially.

Let us hold each other accountable during the Conference: in good faith, in search of understanding and the spirit of brother-and sisterhood. It is the responsibility of each of us to be role models regarding Safe from Harm but also to report any situations that could be potentially harmful for anyone taking part in the event.

The group of experienced staff and volunteer constituting the team of "Listening Ears" will be announced in advance of the Conference and introduced during the opening session of the Conference.

Skills I need for the Conference

In this section, you will find recommendations around different set of skills you will have the opportunity to use and further develop during the World Scout Conference.

Intercultural Skills

During the conference you will meet people from all around the world, many different cultures, backgrounds and opinions. It is important to remember this when engaging in debate and sessions at the event.

As part of the pre-engagement opportunities there will be a webinar using the values from our Dialogue for Peace programme which will support you to think about how to have positive and enjoyable conversations that build understanding, empathy and learning environment. A conference or Forum is not about winning and losing in a debate but about increasing our understanding of the movement around us and different people's views and needs.

Speaking Skills

Whether you want to ask a question or make a comment in plenary or break-out sessions, please keep the following points in mind:

- Indicate your desire to intervene by raising your Associations name tag or through any system defined by the Conference Officers at the start of the event.
- When given the floor by the Chairperson of the session, make sure that you have a microphone and that it is switched on.
- Begin by introducing yourself ("My name is [name], speaking on behalf of the delegation of [association's name]").
- If you want to use a different Conference language from the one used at the moment (for example, you want to speak French when the language of conversation is currently English), make sure to announce this right at the beginning ("I will speak in French"); this will give those who do not speak your language the opportunity to prepare their interpretation devices so they can give you their full attention.
- Pronounce words clearly and speak slowly: this will help the interpreters as well as your audience to follow what you say.
- Avoid complicated vocabulary and too long sentences.
- Focus on your key message and make sure not to repeat questions or arguments already shared by others during the debate.
- Stick to the matters discussed and stay focused.
- Keep your contribution short and concise: not just because there may be time limits for interventions but also because we would like to see as many participants as possible actively participate in the debates.
- If you want to intervene during a session discussing draft resolutions and draft amendments, you may want to prepare a written version in advance; this is very helpful to ensure that records of these sessions adequately reflect arguments in favour and against and outcomes of debates.

Listening Skills

The very nature of the event means that the level of concentration and faculty of active listening is very demanding. After all, you do not want to miss out on interesting debates. Surely you want to be able to grasp the essence of arguments in favour or against matters tabled for decision-making.

This is why the careful selection of the members of your delegation is so crucial. It is more likely than not that your delegation will not be attending each and every session as a whole, if only because some break-out and workshop sessions run in parallel. Therefore, those who do sit in plenary and other sessions need to be able to make summary notes of what may have been discussed, so that they share it with the delegation later on (ideally during your delegation's regular briefing meeting).

If your delegation is large enough, you may want to designate two or more delegates to participate in the different sessions and if you do so, they may have time to get familiar with the matters discussed in advance, prepare arguments in favour or against, or come up with a set of questions for clarification.

Interpretation services for the five Conference languages (Arabic, English, French, Russian and Spanish) will be available during all plenary sessions. In break-out sessions and workshops these services may be more limited; however, there may be specific sessions earmarked for a particular language - make sure you check out relevant indications in the agenda and announcements in advance.

Decision-making Skills

As explained earlier, much of the Conference's debate concerns discussions on draft Resolutions and draft Amendments tabled by the World Scout Conference and Member Organization as well as the presentation of candidates for election to the World Scout Committee and of bids to host future World Scout Events.

The Conference presidency, Resolutions Committee and Tellers play an important role to make sure that debate and voting follow the procedure set out in the Rules of Procedure. These set the framework and provide guidance on how discussions and decisions-making shall take place (art 6.4, art 7, and art 8 Rules of Procedure, Conference Document 2).

The applied procedure is probably different from the one you may know from the general assembly of your own association; it is therefore very helpful to be aware of the different provisions listed in the Rules of Procedure to avoid any misunderstanding and lengthy procedural discussions.

Voting and Election Processes

During the World Scout Conference, voting sessions have been scheduled for Member Organizations to decide on important matters that affect the following triennium of WOSM in a transparent and fair way. As delegates, you will essentially be voting on these matters on behalf of your association. These matters may include the Triennial Plan, electing voting members to the World Scout Committee, constitutional amendments, conference resolutions, invitations to host World Scout Events, and other important matters as needed (e.g., admission of new Members, expulsion of Members, annual registration fee rate, and major change of policy).

Voting at the Conference will be by electronic means and as ordered by the Chairperson. A backup system established by the World Scout Bureau will be on standby in case a problem with the electronic voting system arises or if a majority of Member Organizations call for it to be used.

Note that different voting sessions will have different voting rules. Be sure to familiarise yourself particularly with art 6.4, art 6.5, art 7.c and art 8 of the Rules of Procedure, Conference Document 2, which set out the voting rules for draft resolutions and amendments, emergency resolutions, elections to the World Scout Committee, and invitations to host World Scout Events.

The elections to the World Scout Committee process can be found in art 7 of the Rules of Procedure, Conference Document 2. The election process in general requires a call for nominations for candidates to be sent to all Member Organizations along with a notification of the status of each existing member of the World Scout Committee six months in advance of the Conference. Candidatures are to be submitted no later than two months before the opening of the Conference. The list of candidates is to be communicated to Member Organizations no later than one month before the opening of the Conference. During the Conference, candidates will be given a maximum of three minutes to present their candidature. Voting will be done in one single round by secret electronic ballot or via a backup system to be called for by the Chairperson in case of a problem with the electronic voting system or called for by a majority of Member Organizations. Each delegation will have to record a total of 72 votes and no more than six votes for any one candidate, otherwise the ballot is void. If the Tellers have cause to believe that any irregularity in the election has taken place, they will immediately inform the Chairperson of the Conference session and the Chairperson will take appropriate action within the limits of the WOSM Constitution and the Rules of Procedure. The candidates receiving the most votes will be declared elected to fill the vacancies on the World Scout Committee. In case of a tie to fill the last position(s), the youngest candidate(s) will be declared elected. The results of the elections including the number of votes cast in favour of each candidate and the total number of votes cast will be announced by the Chairperson.

Actively Taking Part in the Conference

To enrich the exchange, take a minute to ask yourself before the Conference: could my association's practices, projects, and ideas be interesting to others? If that's a yes: bring a good practice example to the Conference in whatever shape or form.

International Evening

The International Event gathers and showcases the diversity of Scouting's cultures and traditions. In a physical conference National Scout Organisations and Associations are invited to take care of a stand where they can share their cultural experience with others through food, music, art etc. It is a festive evening where you have the opportunity to meet delegates and participants in a different way. During the virtual conference there will still be international events, but these will look different – keep an eye on the conference website for more information on this.

NSOs Showcase

This exhibition area for the virtual conference is an opportunity for all National Scout Organisations and Associations to showcase their practises and learn from each other. Regardless the topic, we encourage you to share through the Conference your successes and experiences at the National level which can inspire others.

The Organising team often launches open calls ahead of the Conference to encourage NSOs and NSAs to take part so stay tuned!

International Patrols

The International Patrols will be created for the first time this year. The idea, is to encourage people to connect and share the Conference experience with participants outside of your delegation, from a different country, region, age etc.

It is with your International Patrol that you will experience some of the sessions of the conference and take on the challenges the organising team will give you.

Through the registration process, you will be assigned to an International Patrol with who you will be able to connect with through different means. We encourage you to be as proactive and engaged as possible in your patrol to fully live the Conference experience.

Be prepared and check the Conference website for more information!

Social Programme and Side Events

Imagine entering the Conference hall (physically or virtually), a lot of new spaces will be opened to support your Conference experience. Here are some of the spaces you might see:

- Delegations' Lounge and Lobby Space
- Coffee break area
- Exhibition Areas
- Wellbeing Zone
- Media Centre
- Helpdesk

You are not sure what each of these spaces are about? Then go check it out! Each of them will allow you to have more information about the conference, Scouting in general or to get any type of support you need!

After the Conference

The Closing Ceremony and Farewell Party are not the final moments of your Conference experience. The delegation's debriefing and evaluation as well as proper reporting to your association is as important as planning, preparations and participation.

Delegation Debriefing and Evaluation

At a suitable moment after the Conference your delegation will want to gather for a last time for a debriefing and evaluation meeting. This meeting may also be used to finalise the report will be expected to deliver to the association.

Use this moment to share your thoughts and feelings about the event but also about the organisation of the delegations and the decisions you took together. It is important to take away some lessons learned for the future and to have a record of it for a future event and delegation.

Reporting

Things you may consider when planning how best to report back to relevant structures within your association. Note, that you and your delegation should decide on these different matters in the early stages of your project:

- Which is the most convenient form for the Report (oral presentation at a Board Meeting or National Assembly, written report to the attention of the Board, and Assembly, Summary report to membership, a combination of these options, ...)
- When is the best moment for reporting?
- Who prepares the report?
- What should the report include (think back what you wanted to find out about a World Conference before becoming a delegation member)
- Focus on concrete outcomes impacting the life of your association and its partnerships as well as the Region you are part of.
- Share follow-up actions agreed by the Conference and Forum.
- Inform about content of informal networking you had on behalf of the association and outcomes
- Share examples of best practices, project ideas and potential partnership possibilities you may have picked up during the event
- Introduce the newly elected World Scout Committee members and Youth Advisers
- Introduce selected hosts of future World Scout Events and their projects
- Share the intended roadmap form World Scout Conference via the Regional Scout Conference to the next World Scout Conference.

Capacity Building: The Extra Mile

If you and your fellow delegation members have made themselves familiar with the points so far, your delegation is likely to be in excellent shape in terms of content, knowledge, and resources.

Attending a Conference, though, is also a good opportunity for self-development. So, if you find yourself with a spare time slot, consider dedicating it to capacity building for your delegation members.

Negotiating Skills

“Yes” and “no” are not your only options during a World Scout Conference. By finding common ground between different perspectives, we can make the best decisions for WOSM World. This involves finding compromise (give a little, take a little) and the awareness that good decisions are the product of the constant exchange of interest between all involved parties. When you prepare your delegation for this, these tools could be helpful starting points:

Know What You Want (And What The Others Want)

You may find that it’s fairly easy to agree with others on what you don’t want. Expressing what you actually DO want is more challenging but also more essential to successful decision-making. Before you discuss possible amendments or other modifications to proposals, reflect on the following questions:

- What is your desired outcome (target point)?
- At what point can you not accept a proposal anymore (resistance point)?
- What could be the target points and resistance points for your discussion partner?

If you see an overlap of possible zones of agreement between your discussion partner and yourself, this is your so-called Zone of Possible Agreement (ZOPA). Reflecting and preparing your opinion and its arguments like this will help you not get overwhelmed when you try to find consensus on proposals.

Investigative Negotiation

A core dimension of making good decisions for the global Scout community is understanding other NSO’s motivations and concerns. When you discuss the modification of a proposal, empathy and understanding can go a long way to find common ground.

Focus on **why** your discussion partner wants something, less on what exactly. This may pave the way to satisfy both parties’ needs while changing how it is done in particular.

Understand the other party’s constraints: instead of labelling others’ constraints as “their problem” and working against them, work with them to remove barriers to consensus.

Consider other demands as hidden opportunities. Instead of getting defensive when you are confronted with something that differs from your desired outcome, ask yourself what you can learn from your discussion partner’s insistence on the issue: “What does this tell you about their needs and interests?”.

Principled Negotiation

There are many ways to arrive at a common solution in a negotiation. One of the many processes is called “Principled Negotiation”. It focuses on finding a solution which creates value for both sides – there’s no “winner”, no “loser”.

Separate the people from the problem. Negotiators should focus on the problem and not on attacking each other.

Focus on interests, not positions. The negotiator should attempt to determine and focus on the needs of the other party, not the particular position he or she takes.

Invent options for mutual gain. You should attempt to develop a variety of solutions and choose between them rather than look for a single “right” answer.

Insist on using objective criteria. By using agreed-upon objective criteria, neither party has to “give in” to the other but can defer to a “fair” solution.

The Levels of Consensus

When you're not fully on board with a proposal, you can reflect on whether your current opinion might still be enough for a consensus. There are six levels of consensus; if you feel your opinion described for the first four levels, this is a good basis for a consensus. Only if you feel yourself depicted in levels five and six, your opinion doesn't qualify for a consensus.

- I am *enthusiastic* about this alternative I am satisfied that the decision is an expression of the wisdom of the group.
- I find the decision is the *best choice*. It is the best of the real options we have available to us.
- I can *live with* the decision. I am not especially enthusiastic about it.
- I do not fully agree with the decision and need to register my view about it. However, I do not choose to block the decision and will *stand aside*. I am willing to support the decision because I trust the wisdom of the group.
- I do not agree with the decision and feel the need to *block* this decision being accepted as consensus.
- I feel that we have no clear sense of unity in the group. We need to *talk more* before consensus can be reached.

Source: Shani et al (2009). Behavior in Organizations (9th ed.). McGraw-Hill, New York.

Glossary and Acronyms

For most delegates at the World Scout Conference, the official Conference languages (Arabic, English, French, Russian and Spanish) are not their native ones. For them it takes more practice and knowledge to express themselves coherently and confidently.

In addition, and in particular if this Conference is someone's first experience at a World Scout Event, delegates may not be too familiar with jargon and acronyms regularly used by World Scouting.

The two following sections may help you and your delegation feel at ease with our particular vocabulary and most common acronyms. You will also better understand what we mean in the context of the Conference when we use certain terminology.

Glossary

Ballot	A ballot is a form which NSOs fill out in order to exercise their right to vote.
Bronze Wolf (Ceremony)	The Bronze Wolf is the only award presented by the World Scout Committee and recognises outstanding service by an individual to the Scout Movement. The award was established by the International Committee in Stockholm in 1935. The first person to be awarded the Bronze Wolf was the Chief Scout of the World, Lord Baden-Powell.
Conference Chairpersons	Chairperson and one or more Vice-Chairpersons of the Conference, appointed by the World Scout Committee. The Conference Chairperson's ruling during a plenary session is final.
Credentials	Delegates and Observers are registered on-line prior to the Conference by the International Commissioner or the official key contact of the Member Organization. The Credentials Committee verifies the credentials of delegates, observers and guests.
Draft Amendment	A modification of an existing Draft Resolution. Can be language or content, must stay reasonably close to the original content of the draft proposal.
Draft Constitutional Amendment	A proposed change to the Constitution of WOSM.
Draft Resolution	A proposal for a resolution. Can be proposed by the World Scout Committee or Member Organizations.
Electronic Voting	The digital system for which we will conduct all voting.
Gone Home	Remembers those Scouts that have passed away.
Moving and seconding	Moving means proposing an action (usually called a motion) that has impact on the conference. Motions require seconders as an initial filter for good motions vs. bad motions. For something to be considered, at least two MOs should be in favour of discussing it.
National Scout Association (NSA)	Individual Scout association in a country which join forces to become a Federation → NSO.
National Scout Organization (NSO),	
Member Organization (MO)	A country's Member Organization. May consist in the case of Federations of component associations → NSAs.

Plenary	Session attended by all conference participants.
Proxy	Official authorisation given in writing by a national delegation which is unable to attend a conference to another national delegation which is present at the conference to vote on its behalf.
Resolution	A Draft Resolution which has been adopted by the World Scout Conference.
Teller	The person who oversees the voting procedure and verify the number of votes recorded in a virtual setting. Alternatively, the person who counts and verifies the number of votes recorded in an in-person setting.
World Triennial Plan	An objectives-based three-year work plan adopted by the World Scout Conference, implemented by the World Scout Committee together with the World Scout Bureau and volunteers.
WOSM Services	The structure in which WOSM provides support to its member organisations through targeted consultancy, resources and guidance. The WOSM Service Platform is one-stop shop to support and strengthen the ability of NSOs to deliver better Scouting activities and programmes to more young people worldwide. Through the digital platform, we offer high-quality and effective support via 13 WOSM Services related to the core areas of Scouting - everything from the Adults in Scouting and Safe from Harm to Good Governance and Partnership Development. More information can be found here .

Acronyms

JOTA-JOTI	Jamboree-on-the-Air and Jamboree-on-the-Internet
KISC	Kandersteg International Scout Centre (World Scout Centre)
MO	Member Organization (of WOSM)
NSA	National Scout Association
NSO	National Scout Organization
MoP	Messengers of Peace Programme
RoP	Rules of Procedure (of the 42 nd World Scout Conference)
SAGNO	Scout and Guide National Organization
WSC	World Scout Committee
WSConf	World Scout Conference
WSF	World Scout Foundation
WSJ	World Scout Jamboree
WSM, MOOT	World Scout Moot
WSYF	World Scout Youth Forum
WTP, TP	(World) Triennial Plan